



**BHARATI VIDYAPEETH'S  
YASHWANTRAO CHAVAN LAW COLLEGE, KARAD**

**Supplementary SSR**

**[15<sup>th</sup> Jan. 2016 to 18<sup>th</sup> Sept. 2016]**

Sr. No.	NAAC Criteria	Activities	Remarks
<b>Criteria I</b>			
1.	1.1.2	Teaching Plan	Teaching staff meet
2.	1.1.3	Academic Calendar	Teaching staff meet
3.	1.3.3	Students' Meet	Principal's Address
<b>Criteria II</b>			
1.	2.1.1	Admission for the year 2016-17	Through MH Law CET
2.	2.2.3	Seminar Presentation	Pre Law III, IV, V LL. B. III, II
3.	2.2.5	Internal examination	Of all classes
4.	2.3.5	FDP ON NPTEL/NMEICT	Dr. Uttam Jadhav, Asst. Prof. Sanjay Ghodawat Group, Atigre, Kolhapur
5.	2.3.6	Moot court / Mock Trial	Adv. V. V. Kulkarni, Adv. A. Y. Patil
6.	2.3.8	Enrolment of students at Epathshala	Inflibnet under NMEICT
7.	2.4.2	FDP Role of IQAC in NAAC visit	Dr. Veena Patil, Principal-Narayanrao Chavan Law College, Nanded
8.	2.4.3	Orientation Programme	HRDC-SPPU Pune
9.	2.4.3	Mahila Melava	Manohar Shinde
10.	2.4.3	Matrubhasha Din	Essay, Poster, Rangoli Competitions
11.	2.4.3	Mahila Din	Dr. Shaileja Patil
12.	2.5.1	Internal Examination/ Unit Test	Curricular Activity

13.	2.5.2	Participation in Workshop on SRPD organised by Shivaji University University Examination	Shivaji Univ. (SRPD system)
14.	2.5.2	Participation in Redressal Committee	Evaluation Reforms of Shivaji Univ.
15.	2.6.2	Declaration of Results	Shivaji University
<b>Criteria III</b>			
1.	3.1.4	Avishkar Shanshodan Workshop at Satara	Attended by Ms. R. B. Pawar
2.	3.6.3	Teachers day	Extra curricular activity
3.	3.6.5	NSS- Street-Play	Dr. Neelima Bhore, Principal, Nursing College Kolhapur
4.	3.6.5	NSS-Tree Plantation	Cleaning Campaign
5.	3.6.7	Skill & entrepreneurship Development	DSW-SUK
<b>Criteria IV</b>			
1.	4.1.2	Sports Competition	Indoor and Outdoor Sports
2.	4.1.2	NSS Room shifted	DSW-NSS
3.	4.2.3	Donated a book on Constitutional Law	former faculty Ms. B. A. Tamboli
4.	4.2.4	Registration for MOOCs, Inflibnet, New Books	Library, Teaching staff, students
5.	4.3.1	CCTV installation	New Purchases
6.	4.3.1	New Computers, Office Equipments	New Purchases
<b>Criteria V</b>			
1.	5.1.1	Admission Prospectus	Academic year 2016-17
2.	5.1.2	Scholarships, Freeships, 28 students	Social Justice & Welfare Dept.
3.	5.1.5	Vidhi Pushpa, How to Invest Consumer Guidance Society of India, Mumbai	Shri. Prafull Pawar
4.	5.1.5	Vidhi Pushpa – I ‘Human Rights jurisprudence’ Inaugural	Dr. R. Narayanan, Principal, Dr. M. C. Sheikh, Asst. Prof. Shahaji Law college, Kolhapur
5.	5.1.5	Vidhi Pushpa – II ‘Eve Teasing’	Dr. Veena Patil, Principal-Narayanrao Chavan Law College, Nanded

6.	5.1.6	Internal Examination/ Unit Test	Curricular Activity
7.	5.1.14	Alumni Meet	Stakeholder
8.	5.1.14	Alumni Meet	Adv. C. B. Kadam, Karad Bar
9.	5.2.1	Students progression	UG to PG LL.M
10.	5.3.1	Meeting, Annual Prize Distribution	Adv. Milind Kulkarni, Adv. Surykant Mirje
<b>Criteria VI</b>			
1.	6.1.3	Parent-Teacher	Dr. P. B. Chavate,
2.	6.1.3	Visit-LMC Member	Dr. Indrajit Mohite, Vice-President, BVU, Pune
3.	6.1.4	Visit-LMC Member	– Dr. Vishwajeet Kadam, Dr. Mukund Sarada, Prin. K. D. Jadhav, Dr. H. M. Kadam,
4.	6.1.4	Visit-LMC Member	– Dr. Vishwajeet Kadam, Dr. Mukund Sarada, Prin. K. D. Jadhav, Dr. H. M. Kadam,
<b>Criteria VII</b>			
1.	7.1.2	Use of LED Lights	Energy conservation
2.	7.1.2	Tree Plantation	1 <sup>st</sup> July, 2016 State Govt. Initiative
3.	7.1.2	Gardening – Green campus	Development of gardens
4.	7.2.1	Lead Activity – Youth and Soft Skills Development	Prof. D. S. Thorat, Mr. Ganesh Bhosale
5.	7.3.1	Vidhi Pushpa, How to Invest Consumer Guidance Society of India, Mumbai	Shri. Prafull Pawar
6.	7.3.1	Vidhi Pushpa – I ‘Human Rights jurisprudence’ Inaugural	Dr. R. Narayanan, Principal, Dr. M. C. Sheikh, Asst. Prof. Shahaji Law college, Kolhapur
7.	7.3.1	Vidhi Pushpa – II ‘Eve Teasing’	Dr. Veena Patil, Principal-Narayanrao Chavan Law College, Nanded





**Bharati Vidyapeeth's**  
**Yashwantrao Chavan Law College**  
**Malkapur-Karad, Dist.Satara Pin code – 415539**  
**MAHARASHTRA**

**(Affiliated to Shivaji University, Kolhapur)**  
**and**  
**(Recognized by Bar Council of India, New Delhi)**

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**Supplementary Report**

**(Additional SSR for the period of Jan. to Sept. 2016)**



**NATIONAL ASSESSMENT & ACCREDITATION COUNCIL,**  
**BANGALORE**



**Bharati Vidyapeeth's  
Yashwantrao Chavan Law College, Karad**

**PROFILE OF THE COLLEGE**

**Principal I/c**

Dr. Prafull Babanrao Chavate

Mob. No. 9423872411

Email Id- pchavate@yahoo. Com

**Steering Committee Coordinator**

Mr. Satish Hanmantrao Mane

Mob. No. 9823760052

Email Id- satishhmane@ rediffmail.com

**Continuation of affiliation**

Shivaji University, Kolhapur- for the year 2016-17

BCI- for the year 2016-17

**Student strength**

**2016-17**

Three years 50, Five year 122, Total= 172

**No. of Teachers-**

Full time- 9, Visiting – 8 = Total 17

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## **CRITERION I: CURRICULAR ASPECTS:**

### **1.1 Curriculum Planning and Implementation**

#### **1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.**

Vision Missions and Objectives of the institution is displayed at the college premise. They are also published on the website of college so as to communicate it with stakeholders of this institute.

#### **1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

At the commencement of academic year 2016-17, Term-start Meeting of all teaching staff was convened and subjects are allotted among them.

All they are instructed to prepare tentative teaching plan as well as tentative academic calendar for deploying and initiating action plan for effective implementation of curriculum.

Vidhi Pushpa – Law Lecture Series inauguration have made by Dr. R. Narayanan, Principal of Shahaji Law college, Kolhapur and working as coordinator for Law at Shivaji University.

Mock trial is also planned for giving practical experience of application of Alw of Evidence, CrPC etc.

#### **1.1.3. What type of support (procedural practical) do the teachers receive (from the University/or institution) for effectively translating the curriculum and improving teaching practices?**

Computers with Internet Connections are freely made available to the teachers for effectively translating the curriculum and improving teaching practices. Faculty Development Pogramme was conducted for teachers to train them in using ICT for effective teaching-learning. Some faculty members e.g. Mahendra Khairnar, Asst. Prof. registered at MOOCs at Course-era and also at Inlibnet.

This will help to improve teaching practice. Also Mr, Khairnar has attended Orientation Programme at human Resources Development Center at Savitribai Phule Pune University, Pune, wherein he come to know about different teaching methodologies and modules which certainly help in improving teaching practices.

#### **1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the**



## **Curriculum provided by the affiliating University or other statutory agency.**

The college has taken initiative in organising faculty development programme for all teaching faculty. Dr Veena Patil, Principal, Shankarrao Chavan Law college, Nanded has been invited to deliver a talk on Participative Knowledge as well as she guided us on 'Role of IQAC in NAAC visit'.

Dr. Uttam Patil, Asst. Prof. Working at Sanjay Ghodawat of institute, Atigre was also invited to guide the teaching faculty on different ICT tools which can be used for effective teaching-learning.

Center for Skill and Entrepreneurship Development has been there at Shivaji University, Kolhapur under the banner of this centre we have established the centre in our college. Mr. Mahendra Khairnar has been appointed as Coordinator of this cell for the college. Advocacy Skill Development activities has been arranged under the centre.

### **1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operation of the curriculum?**

College is well associated with the university, Bar Association and Court. This helps in placing our students with law practitioners. College has established Placement Assistance Cell under which we provide guidance to aspirants. At college we display notices regarding appointment of court clerks and interns. We introduced our students about different websites such as lawoctopus, legal pandit etc.

## **1.2 Academic Flexibility**

### **1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.**

College is affiliated to Shivaji University and hence adopted syllabus prescribed by the university, having no academic flexibility in this regard. However we have started Diploma in Cyber Law – certificate course in association with Asian School of Cyber Law, Pune.

As well as we introduced Three Months and six months English Communication courses under Adult and Continuing Education dept. of SUK.

### **1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.**

Yes, College offers dual degree course as permitted by the Shivaji University.

Students are availing the benefit of this facility.

**1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

Yes, institution offers Five years law course, it is the course carried on non-grant basis. It is the self-finance course adopted by the institute. However fees structure, admission procedure, syllabus, etc are same as of three years course.

**1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.**

College do offer Skill based Education in association with Youth Welfare Dept. of State of Maharashtra, however till date no directions/instructions were received from the concerned department moreover we have computer lab sponsored by the department.

### **1.3 Curriculum Enrichment**

**1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?**

College has taken special efforts in arranging lectures for English Communication. Students of this institute are from rural strata hence lacks in English fluency. The college taken effort to supplement the university’s curriculum this will boost confidence among the students about English language writing and speaking.

**1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

Syllabus framed and prescribed by the university is as per the norms of BCI. This also includes Internship and practical training papers. Practical training paper helps in enhancing the experiences of the students so as to cope with the needs of the dynamic employment market.

**1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‘yes’, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?**

College do collect feedback from students and alumni. On the basis of feedback of students we conveyed to Board of Study and other university authority to give some convenient solutions for student under 50:50, 80:20 pattern. The same is considered by the university.

## **CRITERION-II TEACHING - LEARNING AND EVALUATION**

### **2.1 Student Enrollment and Profile**

#### **2.1.1. How does the college ensure publicity and transparency in the admission process?**

This year state of Maharashtra introduced CET for Law Admission. The college joined with this move and registered at CET platform provided by the State.

College is having its own website, through this college publishes its events and activities. This gives publicity to college. College has prospectus for the information of students and stakeholders.

For this academic year 2016-17 online admission is given as per CAP round based on reservation policies of the State.

#### **2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies national agencies (iii) combination of merit entrance test or merit, entrance test interview (iv) any other) to various programmes of the Institution.**

Common Entrance Test is there for this year. Students secured minimum marks as per BCI norms is eligible to seek admission.

#### **2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of affiliating university within the city/district.**

Admission process is started just now (16 Sept.) so till date no confirmation is received regarding minimum and maximum percentage of marks for admission at entry level for each of the programmes.

#### **2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion**

Reservations to caste categories is as per the rules of university and the State. Scholarships and freeships are also provided to the eligible candidate.

#### **2.1.6. Provide the following details for various programmes offered by the institution during the last four years and comment on the trends, i.e. reasons for increase/decrease actions initiated for improvement.**

CAP round is going on therefore no confirmed data is available till date.

## **2.2 Catering to Student Diversity**

### **2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?**

College has made provision of English Communication course to enable the students to cope with the programme.

### **2.2.4 How does the college sensitize its staff students on issues such as gender, inclusion, environment etc.?**

In this college, there are different legal aid cells have been established. Students and staff are working as members of these cells. Vijaya Women Empowerment Cell, Shripatrao (Tatya) Kadam Cell for Senior Citizen, Permanent Leagl aid and Awareness center all these are working to sensitize the staff and society on different issues such women empowerment, gender justice, etc.

### **2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

Students are in contact with their class mentor and gives feedback to them regarding syllabus, teaching, etc. Mentor identifies the needs of such advanced learners and responds to them. For such advanced learners college has made available online database Manupatra, Modules at E pathshala-Inflibnet, etc.

### **2.2.6 How does the institute collect, analyze use the data information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?**

Class mentors do have personal dialogue with the students and especially with the students who are at risk of drop out. we at college organise Intensive study programme for such students also offers them notes on subject, important questions and their model answers. All these helps the student to overcome the risk of drop out.

## **2.3 Teaching –Learning Process**

### **2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation, blue print, etc.)**

College has provision for preparing academic calendar and teaching plan, wherein we plan and organize the teaching, learning and evaluation schedules. We have provision for Internal exam, preliminary exams, Unit tests etc.

**2.3.3 How is learning made more student-centric? Give details on the support structures systems available for teachers to develop skills like interactive learning, collaborative learning independent learning among the students?**

Teacher has free hand in adopting different teaching methodologies as per the needs and demand of student. The only object of teaching is to make student well about the concept of law.

This college is situated in rural area hence students are from rural background, they are not well acquainted with English therefore teacher has to deliver lecture in Marathi as well in English. Here we adopt bilingual teaching for better understanding and making learning more students centric.

**2.3.4 How does the institution nurture critical thinking, creativity scientific temper among the students to transform them into life-long learners' innovators?**

At the commencement of academic year students are informed that they have to comply with university rules. One of the requirements is to complete the internal term work, internship work. In this activity we inculcate critical thinking creativity scientific temper among the students to transform them into life-long learners' innovators. College has NSS, Mock trial- moot Court club this helps to make student more innovators.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? e.g.: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

For effective teaching we do adopt blended teaching. This year we learn about the inflibnet, MOOCs, Ebooks all these helped in improving teaching-learning. Teachers have registered at NPTEL, Course era, E pathshala. We are using mobile for e-learning.

**2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students.**

Class mentor – mentee system is adopted to provide personal support and guidance services.

We have internship programme, moot court and mock trial training to provide skill based and professional counselling to student.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

Movie club is the innovative teaching method; some teachers are adopting flip method of teaching, mobile and e-learning these practices encourage the faculty and student to improve teaching-learning.

**2.3.9 How Library resources are used to augment the teaching-learning process?**

Teaching faculty and students have free access to library resources to enhance the teaching-learning process.

**2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

It finds difficult to complete the syllabus within planned time because in bilingual teaching it takes more time to complete the syllabus. Number of teachers limited hence it is difficult to handle syllabus along with other administrative duties.

## **2.4 Teacher Quality**

**2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.**

Teachers are selected through University selection and Local selection. At present teachers under granted course are appointed through university selection having NET/SLET. One faculty is done ph.d. rest are registered for Ph. D. at different universities. Faculty under non-grant programme are appointed through Local selection. At present Teaching Staff: Full time- 8, CHB- 9 Total = 17 is available. Their educational qualifications are LL.M. 10, M.a. 07, M.Sc. 01, NET/SLET 06, Ph.D. 01, MBA 02, DBM 01 and 03 are registered for ph.d.

**2.4.3 Provide details on staff development programme during the last four years. Elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

**a) Nomination to staff development programmes**

One faculty attended UGC 161<sup>st</sup> Orientation Programme at Human Resources Development Centre, Savitribai Phule University of Pune.

**b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning**

In this duration college have organized two faculty development programmes on different subjects.

One FDP on use of ICT in teaching-learning, another on Role of IQAC in NAAC.

**2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

Policy is framed by the parent institute for recharging teachers. Separate budgetary provisions are available for research and academic publications.

**2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

Students feedback is taken from time to time to improve the quality of the teaching-learning process. At Term-start meeting such issues are discussed and addressed. This year also the same is done in term-start meeting.

**2.5 Evaluation Process and Reforms**

**2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

Students and staff are made aware about the evaluation process of university. University exam circulars are displayed and discussed among the student.

**2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

This year the exam section of the university introduced certain changes in evaluation process. Instead of doing direct revaluation answer sheets are assessed by Grievance Committee. Staff members of this college worked as Members of Grievance Committee on Aug. 2016.

**2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.**

For maintaining transparency in the internal assessment the college has adopted some standard formats for the submission of internal term work, moot court submissions as well as internal evaluation is being made on the basis of overall performance of students during the academic year.

**2.5.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?**

Efficiency in presentation, good academic record, advocacy skills these are certain graduates attributes decided by the college. College is in constant effort to inculcate these attributes among students. For this purpose college has adopted different teaching methodologies, emphasis on cross cutting issues, community involvement in programme these are some efforts made by the college for the attainment of these attributes.

**2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

For redressing the grievances of students at college level we have here established certain committees and centres. We kept Suggestion Box for the students to submit their grievances and suggestions. Students share their grievances and problems, if any with the respective class mentor and the same is being addressed and solved by the principal.

For redressal of grievances regarding university, students submits their application with the principal regarding their problems with respect to examination, revaluation, result etc. and the same is being forwarded to the university authority. Principal and administrative staff deals with the issues and come with the solution.

**2.6. Student performance and Learning Outcomes**

**2.6.1 Does the college have clearly stated learning outcomes? If 'yes', give details on how the students and staff are made aware of these?**

College has stated its learning outcome in the form of vision, mission and goals. College is committed to make this institute a center of social transformation through legal education. Our students and staff are well aware about these.

College is engaged in organising different events, arranging academic schedule in order to fetch these learning outcomes.



**2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students' results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

We, at college convene parent-teacher meet, common meeting of students, promotes students to participate in indoor and outdoor activities and so on. By these ways we encourage the student to develop themselves. This progress has been communicated to their parent, displayed on website, displayed on notice board and honoured at annual prize distribution programme.

Class mentor monitors activity of student.

**2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

Through academic calendar and teaching plan the teaching, learning and assessment strategies of the institution are structured.

**2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?**

For maintaining social relevance of the course, college is arranging programmes on cross cutting issues, college has NSS unit.

For developing economic relevance students are asked to do visits under internship programme, to do juniorship/intern with senior advocates of bar, college has placement assistance cell.

**2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

Institution has provision of data collection and on the basis overall impression we measure the performance and learning outcome of the student. These feedbacks are used in improvising the learning barriers of student. However there is no certain and definite mechanism to analyse the data in minute detail.

**2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

At the time of annual prize distribution we come to know about the achievements of learning outcome as well during periodic view class-mentor measures and monitors the achievement of student.

**2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**

At the term-start and term-end meeting, at periodic meeting with the principal, at common meeting with students the institution and teacher discuss and asses the learning outcome of student and accordingly we plan our teaching and academic term.

## **CRITERION III:**

### **RESEARCH, CONSULTANCY AND EXTENSION**

#### **3.1 Promotion of Research**

##### **3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

College recently have established Research and Project Committee to encourage research aptitude of students and staff.

##### **3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?**

College has made available the library resources, online database, free internet and financial provision to facilitate progress and implementation of research project.

##### **3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

Students are advised to participate in poster presentation competition, moot court and mock trial as well open discussion is taken to develop developing scientific temper and research culture and aptitude among students.

##### **3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.**

Presently one faculty has completed ph.d., three others have registered for ph.d. and others are taking part in seminar and conferences to present research paper.

##### **3.1.6 Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.**

Teachers training programme is conducted to sensitize them towards new teaching methodologies, use of ICT and Open Education Resources in research work. Staff have been trained to use NPTEL/Inflibnet/Jstore in research work.

##### **3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

During this period, the institute has invited Dr. R. Narayanan, Dr. Uttam Jadhav, Dr. Veena APTil, Dr. M. C. Sheikh, Dr. D. G. Kanse, Dr. Jaya

Kurhakar, Dr. Sanjay Thigale etc. to visit the campus and interact with teachers and students.

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)**

One of our faculties Dr. Chavate did his ph.d. in the area of laws relating to Senior Citizen, we are using this knowledge and research findings to provide counselling to the senior citizen within the area. Last year we had organized one day seminar for senior citizen, likewise this year also on 1<sup>st</sup> Oct. on the eve of World Senior Citizen Day we are planning to organize one day programme.

**3.2 Resource Mobilization for Research**

**3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

Certain amount is kept reserved for research. Research made by staff by way of participation in Seminar, Conferences, Registration of students in Moot Court Competition, faculty development programme etc these are some budget heads of expenditure.

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

Library resources are freely available to staff and students. Online database, Manupatra, Internet connections, are also available.

**3.3 Research Facilities**

**3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

College spending the amount on internet, Manupatra database, library. Along with this study leave are also available.

**3.3.6 What are the collaborative research facilities developed/created by the research institutes in the college, e.g. Laboratories, library, instruments, computers, new technology etc.**

Researchers from other institute do visit to this institute to develop their research area. Our library is made available to such researcher.

### **3.4 Research Publications and Awards**

#### **3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

Annual Research Journal named, "VIDHI BHARATI" having ISSN No. 2321-6271.

### **3.5 Consultancy**

#### **3.5.1 Give details of the systems and strategies for establishing institute-industry interface?**

Placement assistance cell is available. Practicing advocates are in touch with the college.

#### **3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

The vision of the college is to take part in social transformation through imparting legal education. With this vision and mission college is engaged in providing consultancy services to the society at free of cost. Legal Aid cells, and other cells are also available to the community.

#### **3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

Staff members are nominated on the panel as committee members, secretary. This gives autonomy and representation to the staff to utilize their expertise for consultancy services.

#### **3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

Permanent Legal Aid and Advise Cell, Shripatrao (Tatya) Kadam Cell for Senior Citizen, Vijaya Women Empowerment Cell etc these are major consultancy services provided by the institute. All these consultancy services are available at free of cost therefore there is no revenue generation.

### **3.6 Extension Activities and Institutional Social Responsibility (ISR)**

#### **3.6.1 How does the institution promote institution-neighbourhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

Permanent Legal Aid and Advise Cell, Shripatrao (Tatya) Kadam Cell for Senior Citizen, Vijaya Women Empowerment Cell etc these are major consultancy services provided by the institute.

Institution-neighbourhood community is requested to take benefit of the consultancy services available at the institute. Students are also members of committee, students do participate in social services through NSS this gives student sense of good citizenship.

**3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

Students are asked to submit their personal bio-data describing their different attributes and skills. This make us aware about their role in various social movements which promote role of citizenship.

**3.6.4 How does the institution plan and organize its extension and outreach programmes? Provide the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

NSS volunteers along with Programme officer is engage in extension and outreach programmes this has impact on students personality and confidence. It gives sense of participation.

**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

College has NSS unit. Students and staff are actively engage in NSS activities.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

Malkapur Nagarpanchyat and other social groups are availing benefit of college premise.

## **CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 Physical Facilities**

#### **4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?**

Institute has demanded new computers, LCD projectors, Internet connections, Laptop, Printer and scanner these newly received facilities are helpful in facilitating effective teaching and learning.

#### **4.1.2 Detail the facilities available for**

a) **Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

b) **Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

All facilities as per BCI norms.

#### **4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized?**

New computers, Laptop, lcd, printers etc. are purchased taking in to account he increased number of admissions.

#### **4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

Permanent ramp is built, linkage with Krishna hospital for emergency medical assistance, wheel chair for physically disabled is available.

#### **4.1.5 Give details on the residential facility and various provisions available within them:**

Guest room is available for the staff of the college. Rest room is also available at college.

#### **4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

On the campus first aid box is available, medical practitioner nearby the college Dr. Tejas Jadhav, Dr. Nikram Adake are in touch with the college for any necessary medical assistance.

Bharati Vidyapeeth's Medical College Hospital and Research Centre at Sangli is the sister concern of the institute and providing all emergency need.

**4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

Separate room for IQAC, NAAC, Legal aid cell, Auditorium, Boys common room, Girls common room, common and separate Staff room, NSS room, is available. RO Water, water cooler, fire extinguisher is available.

## **4.2 Library as a Learning Resource**

**4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?**

Library Advisory Committee is established at the college. Committee invites the demands and suggestions for new purchases.

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

Daily attendance register, OPAC system monitors the use of the library.

**4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?**

OPAC, Computers with internet connection, CCTV, Printer, scanner, Xerox, Inflibnet, Ebooks, books on competitive exam, other books are also available.

**4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

Library staff gives training to students regarding use of library, access to other facilities, book bank scheme, invites suggestions from students and staff regarding updation of library.

## **4.3 IT Infrastructure**

**4.3.1. Give details on the computing facility available (hardware and software) at the institution**



E granthalaya software, Computer with internet connection, CCTV, Printer, Xerox, Hp scanner with software, other software are made available by our AMC.

**4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

For Staff- 4 computers , Student- 20 computers, on the campus.

**4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

Parent institute provides infrastructural facilities, College has AMC (Annual Maintenance Contract) with agencies, for deploying and upgrading the IT infrastructure and associated facilities.

**4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

Provision is made in annual budget 2015-16 for maintenance of computers- Rs. 25000/-, 2016-17 Rs. 25000/-.

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?**

Faculty and students registered for Modules at Epathshala at inflibnet, MOOCs at course era. Seminar and lectures delivered through ppt presentation.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

MOOCs at Course era, Modules at Epathshala, Ebooks on free ebooks.com, placing student at centre.

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

Admissions and examination forms submitted through MKCL availed by affiliating university.

#### **4.4 Maintenance of Campus Facilities**

##### **4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

Due to shortage of fund at the college our parent institute provide support for maintenance and upkeep the facilities.

## **CRITERION V: STUDENT SUPPORT AND PROGRESSION**

### **5.1 Student Mentoring and Support**

#### **5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

Yes, prospectus is published annually. Information regarding admission eligibility criteria, rules of BCI, SUK, College, Syllabus, significant achievement of college, etc. are mentioned in the prospectus.

#### **5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

Process for scholarship is begun. Forms of scholarship is given to eligible students.

#### **5.1.4 What are the specific support services/facilities available for?**

Students from Backward caste category can avail the benefit of scholarship, freeship, book bank facility is available for SC/ST students.

#### **5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

Placement assistance cell, mock trial and moot court training impact of these is students are boosted with confidence.

#### **5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extra-curricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

Students are known about the activities like debate, quiz, essay, sports activities.

#### **5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.**

Books and guidance available for the students to face competitive exams.

#### **5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)**

Counselling is provided through mentor, through meeting.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

Ours is professional course students are advised to prepare themselves for practice. Students are infused with advocacy skills and soft skills.

**5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

Yes, grievances of students are not much serious, however problems are dealt with by the principal and committee members.

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

Prevention of Sexual Harassment Committee is established now it is known as Grievances Redressal Cell.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

This year anti-ragging committee is not constituted due to non-admission to first year.

Till date no complaint is registered.

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

Gymkhana, students welfare fund, insurance, Ashwamedh is available.

**5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?**

Registration of Alumni Association is in process, we applied for the registration. However alumni are in contact with the college. Alumni meetings have been arranged on 27<sup>th</sup> July, and on 4<sup>th</sup> Sept. 2016

## **5.2 Student Progression**

**5.2.1 Provide the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

Ten percent of pass out students taken admission for LL.M. at Shivaji University.

#### **5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

Internal examination, unit Tests, Intensive Study programme is conducted for students who are at risk of drop out.

### **5.3 Student Participation and Activities**

#### **5.3.1 List the range of sports, games, cultural and other extra-curricular activities available to students. Provide details of participation and program calendar.**

Students registered for NSS, other activities like street play, mock trial.

#### **5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.**

College promotes student to prepare and display posters on different themes.

#### **5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

Previously college has Students Council, this year no communication received from the university regarding formation of student council.

#### **5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

The following academic and administrative committees / bodies, have student as representative.

1. Students' Council
2. Students' Bar Association
3. Prevention of Sexual Harassment Committee
4. Grievances Redressal Committee
5. Legal aid and literacy Committee
6. Library Committee
7. Sports Committee
8. Cultural Committee
9. Anti-Ragging Committee

### **5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

Through the social media network, separate group on facebook, alumni portal and through meeting we have network and collaborate with the alumni.

## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 Institutional Vision and Leadership**

**6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

In vision, mission our goals are specified.

**6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

Top management is involved in framing policy and plans for the betterment of college. Local Managing Committee is involve in decision making for hte college.

**6.1.6 How does the college groom leadership at various levels?**

Staff and Students are made members of different committees. Academic, administrative committees are constituted for different purposes.

### **6.2 Strategy Development and Deployment**

**6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

Vision, mission and Goals of the institute reflects the quality policy of the institute. It is being driven through the institutional plan for the academic year.

**6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

Perspective of the institute is in tune with the vision and mission framed.

**6.2.3 Describe the internal organizational structure and decision making processes.**

Administrative: Principal  $\Rightarrow$  Sr. Clerks  $\Rightarrow$  Accountant  $\Rightarrow$  clerk  $\Rightarrow$  non

Academic: Principal  $\Rightarrow$  Core faculty  $\Rightarrow$  teaching staff

**6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

#### **• Teaching and Learning**

Teaching Plan, Academic calendar, Blended learning , ICT tools, Internal term work, Internal Seminar, Internal Exam

- **Research and Development**

Research & Project Committee, Ph.D. Registration, Seminar & Conference participation- paper presentation

- **Community engagement**

Legal aid cell, Prerana Saptah

- **Human resource management**

Core faculty member, Coordinator, secretary of committees,

**6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

Quarterly audit and reporting of activities held at college are communicated to the management.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

Periodic meeting of LMC invites suggestions and feedback of the faculty for improvement of the institutional process.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

Resolutions of Management council: To apply for LoI and face NAAC visit, applying for continuation of affiliation and approval etc.

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

Yes, on the basis of students' feedback college installed more fire extinguishers, water cooler, RO system, more suggestion box, CCTV

### **6.3 Faculty Empowerment Strategies**

**6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

Training programme for teaching staff on use of ICT, Role of IQAC,

Training programme for non-teaching staff on exam form submission, CET procedure, filing of information on the website.



**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

Yearly PBAS-CAS is submitted, Self Appraisal is submitted with the Principal.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

Suggestions to the faculty to improve the performance, teaching and research.

**6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

BV Insurance, reimbursement from the state govt.

## **6.4 Financial Management and Resource Mobilization**

**6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

Internal and External Audit system is in place.

**6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

Internal audit of the parent institute and External Audit is done by the Dudhedia and Co. Pune, Govt. Audit is also in place.

**6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

Institutional receipts are from tuition fees. Deficit is managed by the parent institute.

Audited income and expenditure, statement of balance sheet is available for the year 2015-16.

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

Additional funding is catered by the parent institute.

## **CRITERION VII: INNOVATIVE PRACTICES**

### **7.1 Environment Consciousness**

Environment awareness programmes are conducted, Tree plantation programme conducted on 1<sup>st</sup> July – 50 trees are planted, save trees, save water campaign is carried by NSS.

#### **7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

Use of LED lights, green campus, airy space

### **7.2 Innovations**

#### **7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

Moot court in Marathi,

Mock trial in Marathi,

Movie Club,

Open Discussion Forum

Law lecture Series

NSS

This created very positive impact on the performance of student in and out the campus.

### **7.3 Best Practices –**

#### **7.3.1 Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives or contributed to the Quality improvement of the core activities of the college.**

Vidhi Pushpa- Law Lecture Series

Legal Literacy camps