

**BHARATI VIDYAPEETH'S  
YASHWANTRAO CHAVAN LAW COLLEGE, KARAD**



**National Assessment Accreditation Council  
INTERNAL QUALITY ASSURANCE CELL  
Academic Year 2018-19**



**MINUTES OF MEETING- 2**

Second meeting of AY 2018-19 is convened on Monday, 29<sup>th</sup> Oct. 2018 at NAAC Hall of the College at 11.30am under the Chairmanship of Dr. Mangala Patil, Principal.

**Proceedings:**

1. Minutes of last meeting read and confirmed.
2. Dr. Chavate expressed satisfaction about teaching and learning and improvement seen. He suggested that we should provide study material-handnotes to students. S. H. Mane agreed to it.
3. Chairperson Dr. M. S. Patil informed that she use to take regular feedback from the students of all class regarding teaching, infrastructure, other facilities, approach of non-teaching staff etc.  
She applauded the efforts and mentoring did by the faculties towards students and other stakeholders. She emphasized on that we, the institute, shall have regular interactions with students to establish friendly atmosphere which would result in positive feedback.

**Action taken report**

In view of last meeting some positive measure were undertaken by the staff members, can be enumerated as follows;

1. M. S. Khairnar said that he has prepared handnotes of all subjects for the First year student of Three years law course and Third year of Five year law course. Pdf form of these notes sent and spread on whatsapp group and also sent by email to students.
2. S. H. Mane mentioned that he has arranged special guest lectures of Dr. Bharat Patil, Associate Prof. on Taxation Laws for last year students. Dr. Patil has 25 years experience of teaching in commerce and taxation. This lecture definitely helps to student.
3. P. R. Misal informed that many students have been enrolled under various scholarship schemes. Administrative office is providing active help to students in filling online forms.

4. R. V. Mohite expressed that student should play active role in learning process. He has conducted surprise tests for Pre Law- I and II on Political Science and all students were responsive and engaged in investigating current socio-legal-politico scenario. All members appreciated his efforts.
5. Sau. S. D. Kulkarni, parent representative submitted that the college is arranging various programs for the benefit of students. This helps students to understand different corners of society.
6. Dr. P. B. Chavate mentioned that Committee of Shivaji University for Permanent Affiliation is due in the month of Jan. 2019. In this regard preparations have to be made and reviewed time and again.
7. M. S. Khairnar agreed to the suggestion and said that the college website is updated as well as other records have prepared by him.

Date: 29/10/2019

Place: Malkapur

M. S. Khairnar  
Coordinator

Dr. M. S. Patil  
Principal and Chairperson